



Community Scholars-in-Residence Program

Cancer Prevention and Control

Request for Applications

Applications are now being accepted for the Community Scholars-in-Residence program which will be focused on cancer prevention and control research. The program will begin September 2018.

Through this program, scholars will develop relationships with a community research partner of their choosing, identify research opportunities, and co-develop research projects during a one to two-year tenure with a community partner organization.

Program Goal: The goal of this program is to increase the research capacity of scholars by developing relationships with community partners, establishing best practices in community-engaged research, and leveraging activities for scholarship and improved health outcomes.

Program Topics: Projects must focus on cancer prevention and control research and must be co-developed with a community partner. Scholars should be able to assess the needs of the community organization and explain how this project will help them meet that need. Project topics can fall under a broad spectrum of cancer prevention and control topics including primary prevention, access to care, minority populations, epidemiology, etc.

Eligibility: Standing pre/post docs with an interest in conducting community-engaged health research are eligible for this program. Some activities may be used for course credit toward your degree. Please contact us and your academic advisor for details.

Program Structure:

Faculty Mentorship: Scholars will identify a mentor from qualified faculty in the area of cancer prevention and control research. Mentors will guide the development, implementation and evaluation of the project. Scholars are expected to meet with their mentor on a monthly basis. Mentors will receive \$500 (for discretionary funds) for their support.

Community Partner Organization: The community partner organization should be identified by the scholar and can include any community organization that provides, plans for, coordinates, organizes, pays for, or regulates health/public health services or impacts health outcomes in the community.

Time Commitment: Scholars will devote an average of 4-6 hours per week to this program and it is expected that a majority of the time will be spent with the community partner.

Formal Training: Scholars will participate in a one-day kick-off workshop that will cover key community-engaged research skills and participate in regular meetings and trainings that will provide opportunities for sharing personal experiences and lessons learned. Representatives from the community partner organizations will be invited to participate in the meetings.

Funding: Scholars will develop a project and submit a proposal for funding (up to \$5,000 per project). We suggest building in a minimum of \$500 for your host organization.

Funding for this program comes from Community Engagement and Research Core in the Penn CTSA and the UPenn Cancer Prevention and Control Research Network (CPCRN).



Key Program Information

Target Group	Pre/Post Docs
Number of Scholars	3-5
Award Term	12 - 24 months
Funding Amount	Up to \$5,000 per project

Program Structure + Timeline

Program Announcement	February 2018
Information Session	March 2018
Application Period	June 1 st -June 29th, 2018
Interviews	July 2018
Scholars Notified	July 31, 2018
Program Kick-Off: Community Engaged Boot Camp	September 2018
Project Proposal and Budget Submission	December 2018
Following IRB Review and Approval- Funds Dispersed	January 2019
Training Opportunities	As Needed
Mentorship	Throughout Program
Progress Reporting	Every 6 months
Program Conclusion + Final Presentations*	May 2019-May 2020*

**Program conclusion will depend on scholars proposed award term (12-24 months)*



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Application Details

Your application should include:

- Contact information (name, address, phone number, email address)
- Resume/CV
- Personal statement (**no more than 2 pages**), highlighting:
 - Past research and/or community experience
 - Your interest in participating in the Community Scholars-in-Residence program and how participation will contribute to professional development
 - Specific research interests within the realm of cancer prevention and control
 - Proposed project topic
- Letters of support from 1) advisor/mentor and 2) someone in a leadership/management role within the proposed community organization
- Description of community partner organization (**no more than 1 page**), including:
 - Name and mission/goals of the community partner organization
 - Contact person at the community partner organization (name and title/position)
 - Constituency served by the community partner organization
 - Identified office space that can be used by the scholar for the duration of the program
- Draft Budget and Proposed Timeline (**no more than 1 page**)

Notes:

- Application formatting: **Arial or Times New Roman, 11pt font, 1.0" margins**
- All application materials should be addressed to the CSIR Program Selection Committee and sent to jillmcd@penncancer.org
- Please let us know if you'd like our assistance in connecting you with a mentor or potential community partner

Application Deadline: June 1st-June 29th, 2018

Questions may be directed to Jill McDonald at jillmcd@penncancer.org



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Fact Sheet

What is the purpose of this program?

The Community Scholars-In-Residence Program is designed to encourage and train researchers to conduct projects focused on community-engaged health research within the area of cancer prevention and control. For more information on eligible topics, visit <https://cancercontrol.cancer.gov/>

Who should apply?

Standing PhD, medical students or post-docs at Penn with an interest in conducting community-engaged health research.

What types of projects are allowed?

Projects must focus on cancer prevention and control research, and must be co-developed with a community partner to assess the needs of the community organization and explain how this project will help them meet that need. For more information on eligible topics, visit <https://cancercontrol.cancer.gov/>

What will I learn from participating in this program?

Program participants will learn the fundamentals of community-engaged health research. Scholars and community partners will be trained on best practices in community-engaged research, develop the skills needed to conduct a successful research project, participate in regular meetings and trainings with the other Scholars and community partner organizations, and learn how to write high-quality proposals and budgets.

What if I don't have a mentor or community partner?

That's okay! The program staff can help connect you with a faculty mentor or community organization if you do not have one lined up. Please make sure to tell us this in your application.

How long will the program last?

The program will last between 12-24 months. Since some projects might take longer than others, the exact program length will be based on your individual project and how much time you need to successfully complete your proposed project.

What if I don't know how long my project will take?

Your application should include an estimated length of time for your project. A more specific timeline will be worked out during the initial 3 month training and project development period (September-December 2018). It is okay (even expected) that your initial estimate might change once you begin to think about your project in more detail.

I've never done community-engaged health research. Will I receive any guidance or support?

Yes, there will be a day-long kickoff event where you will begin to learn the fundamentals of community-engaged research. The first three months of the program (September-December 2018) will be when you finalize the details of your project, in collaboration with your community partner, mentor, and program staff. There will be regular meetings and trainings led by program staff during this time period. Program staff is also available to address any problems or concerns you run into during the course of your project.

How much funding will I receive?

Each Scholar/Community Organization team will receive up to \$5,000 for their project. Please include a proposed budget in your application. This can also be adjusted before submission of the final proposals and budgets in December 2018. Please note that once finalized, each project will need to be approved by the Penn IRB before funds can be dispersed and before any work can begin.